# **Bennington College Courses Online: Working with Moodle**

#### Tutorial 1: Registering for a Moodle account and accessing your online course.

Bennington College has chosen the Open Source course management system Moodle to help faculty and students develop a stimulating collaborative online learning environment. Moodle is easy to use and very flexible. It is well supported across multiple browsers on both Mac OS X and Windows platforms.

To access your Bennington College online course you will need to create a login account. Please follow these simple steps.

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Bennington Colleg	e Moodle	You are not logged in. (Login) English (en)
An online collaborative learning site for the Bennington College community.	Site news Instructions for new users by Nino Mendolia - Wednesday, 18 July 2007, 02:56 PM	Calendar July 2007 Sun Mon Tue Wed Thu Fri Sat
Course categories	Welcome to Bennington's online collaborative course environment. For all students; to use this site you must a registered user. To register click "(Login)" on the upper right of the main page. At the login screen read the instructions on the right, then click the "Create new account" button. Fill in the requested information then click the "Create my new account" button. Moodle will send a confirmatory email to your email address with a link you'll need to follow to complete the registration process. Once you're registered you'll be brought to your personal Moodle front page. On your first visit this may be largely empty; no worries. Go to the "Course categories" block on the left and click the "all courses" link. The following page will list all the courses currently available for enrolment. If you see yours click on its' name and you'll be brought to a page where you'll be asked for an "enrollment key" - a class password. Use the one given to you by your teacher. Happily, this only needs to be done once.	1       2       3       4       5       6       7         8       9       10       11       12       13       14         15       16       17       18       19       20       21         22       23       24       25       26       27       28         29       30       31       31

1 - Go to http://moodle.bennington.edu

On the upper right corner of the screen, click the "Login" link. Read the instructions on the right then click the "Create new account" button.

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ennington	College Moodle		You are not logged in. (Lo
BCM ▶ Login t	o the site		English (en)
	Returning to this web site?	ls	this your first time here?
	Login here using your username and password (Cookies must be enabled in your browser) () Username Password Login Some courses may allow guest access Login as a guest Forgotten your username or password? Yes, help me log in	<ul> <li>Hi! For full access to account for yourself also have a one-time.</li> <li>Here are the steps:</li> <li>1. Fill out the Ne</li> <li>2. An email will ta</li> <li>3. Read your em</li> <li>4. Your account</li> <li>5. Now, select th</li> <li>6. If you are protote teacher has git</li> <li>7. You can now a to net your page) to log in</li> </ul>	o courses you'll need to take a minute to create a new on this web site. Each of the individual courses may a "enrolment key", which you won't need until later. we Account form with your details. be immediately sent to your email address. ail, and click on the web link it contains. will be confirmed and you will be logged in. he course you want to participate in. mpted for an "enrolment key" - use the one that your iven you. This will "enrol" you in the course. access the full course. From now on you will only need personal username and password (in the form on this and access any course you have enrolled in. Create new account

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**2** - Fill out the requested information on the next screen. Please choose a screen name that clearly identifies you; for example, one that uses your first initial and last name. Also, make a note of the password you create. No one, including the Moodle administrator, will have access to your password should you forget it, you will have to contact the Moodle admin to have your password reset.

Make sure you provide a valid email address. An email will be sent to that address with instructions for completing the registration process.

Once you have filled in the requested information click the "Create my new account" button.

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New accou	ınt				You are not	logged in. (Login)
BCM 🕨 Logir	New account			Γ	English (en)	•
	Choose your username and password					
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	Email address* mendo	a@bennington.edu	_			
	Email (again)* mendo	a@bennington.edu	_			
	Firstname* Nino		_			
	Surname* Mendol	ı				
	City/town* Benning	on				
	Country* United	States of America	-			
	Create	my new account Ca	ncel There are re	quired fields in this	form marked*.	

**3** - The confirmation email includes an authenticated link back to the main site. It will tell Moodle you have registered with a legitimate email address. Once you have received it, click the link and return to the Bennington College Moodle site.

00	Confirm your account		0
🖕 - 📄 🧟 🏠 🌆	http://faculty.bennington.edu/~testspace/moodle/login/signup.php	🔻 🕨 🧲 Google	
Confirm your accour	nt		You are not logged in. (Login)
BCM 🕨 Confirm your accou	nt		
	An email should have been sent to your address at <b>mendolia@sover.net</b> It contains easy instructions to complete your registration. If you continue to have difficulty, contact the site administrator.		
	Continue		

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**4** - Once you have logged back in you should be presented with a list of available courses. Please note: as of this writing, July 2007, not all courses are listed. Courses open for enrolment for the fall term will be listed by the first week of classes.

Find your course and click its link.

urses	You are logged in as Nino Mendolia (Li
CM ▶ Course categories	
Course categories	
<ul> <li>Crossett Library         <ul> <li>Library Technologies</li> <li>Library 101</li> </ul> </li> <li>MATSL         <ul> <li>Developing Leaders through Teacher Research</li> <li>French Language and Culture Online</li> <li>Spanish Language and Culture Online</li> </ul> </li> <li>Groups and Committees</li> </ul>	0 0 0 = 0 = 0 0 = 0
Science and Mathematics Mathematics Calculus I Geometry: Geometry: Euclid, Infinity, and Warped Space Search courses: Co	0 ≂0 0 ≂0
You are logged in as Nino Mendolia (Logout)	

**5** - Most courses require an enrolment key for access. Your teacher at the first class meeting will give this to you or it will be sent to you via email. Thankfully, you only need to type this in once.

	Login to Action Research			
🖕 🔹 🍌 🛛 🕜 🔝 🏠 🌆 http://faculty.bennington.edu/~te	stspace/moodle/course/enrol.php?id=9	V 🕑 G v Google		
Developing Leaders through Teacher Re	search	You are logged in as Nino Mendolia		
BCM ▶ Courses ▶ Login to Action Research				
Developing Leaders through Teacher Research @	Discussions related to	o the MATSL teaching experience.		
This course requires an 'enrolment key' - a one-time password that you should have received from Kathleen Berry.				
Enrolment key:	Cancel	rol me in this course		

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**5** - The course content made available will vary depending on the needs of the teacher, but you can expect the overall layout to remain the same. The blocks in the center contain the curriculum material to be shared and the topics to be covered. Most topics will be reviewed using the discussion forum format. This will be the topic of the next tutorial.

00	Course: Developing Leaders through Teacher Research	ı	(
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Developing Leaders tl	hrough Teacher Research	You are	e logged in as Nino Mendolia (Logout
BCM > Action Research			
Discussions related to the	Topic outline		Calendar
experience.	What this course is about		Sun Mon Tue Wed Thu Fri Sat
People - Participants	1 Getting started with teacher research		1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21
Recent Activity Activity since Tuesday, 17 July	2 🖹 ValidityPage		22 23 24 25 26 27 28 29 30 31
2007, 09:54 PM Full report of recent activity	3		Global Course events events
New users:	4		Group events User events
Course updates:	6		Messages 🖃
Added Forum: Ethics	7		No messages waiting Messages
Added Resource: ValidityPage	8		Upcoming Events
New forum posts:	9		There are no upcoming events
Nino Mendolia "About data collection"	10		<u>Go to calendar</u> New Event
19 Jul, 09:25 Peter Jones "Re: About data collection"			
My courses ⊡ S Developing Leaders through Teacher Research All courses	es france d'a fea land as futuras a la Dulanas a anala est e source a		

If you have any problems please contact the Bennington College Moodle administrator, Nino Mendolia.

Nino Mendolia 802 440-4382 mendolia@bennington.edu